HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 17th April 2023 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 13th March 2023** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report.
   2. Further Councillor reports
   3. Cllr Howson. Wenn Evans Flagpole
6. **Correspondence**
   1. News sheet editor change
   2. British Gas credit £150
   3. Parishioner. Owner of caravan and container on Beach Road. Request for site meeting
   4. PKF Littlejohn. Receipt of AGAR information
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. **Reconvene the meeting**
8. **Agenda items**
   1. To consider grant awarding ideas for future grants (to start September 2023)
   2. To consider action regarding a TPO served by NNDC on a tree at Old Tythe Cottage
   3. To review the Charles Summers Trust paperwork for reference
   4. To consider moving the public session of the meeting towards the end of the meeting or to hold two public sessions if requested
   5. To consider funding professional work on the alteration of the Wenn Evans Trust document
   6. To consider correspondence from Planning Places / Rural Solutions and further steps for the Beach Road Planning Application
   7. To consider a length of duration on the British Gas contract for the car park
   8. To sign a letter to the co-operative bank account asking for dual access authorization for online banking
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

**VAT DATE:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | 989 | Clerk salary, expenses | 658.48 |
|  | 990 | HMRC Tax | 77.20 |
|  | 991 | Norfolk Pension Fund (part paid by Clerk) | 211.69 |

**CP account**

**VAT DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 620 | SIM Home Improvements. Car Park and village works | 1,520.00 |  |
|  | 621 | Roy Cornell April | 1081.28 |  |
|  | 622 | Bryony Nierop-Reading. Gate opening | 87.00 |  |
|  | 623 | Marine Management Organisation | 2,226.50 |  |
|  | 624 | Martin Andrews Consulting – car park application | 1,377.60 | 229.60 |
|  | 625 | Wayside Supplies inv 3205, 3202, 3169 | 34.66+77.83 +31.63 | 5.78, 12.97, 5.27 |
|  | 626 | NALC subscription | 285.33 |  |
|  | 627 | Planning Places post submission work | 834.00 | 139.00 |
| 09.03.23 | 628 | Community Heartbeat Trust | 79.20 | 13.20 |
|  | 629 | NNCT Donation | 150.00 |  |
|  | 630 | Happisburgh Badminton Club (Mrs E Prentice) | 100.00 |  |

1. **Planning** 
   1. **Planning applications:** 
      * 1. PF/23/0640. Change of use of detached building ancillary to Wishing Well to single dwelling Location: Wishing Well, The Street, Happisburgh, Norwich, Norfolk, NR12 0AB
        2. PF/23/0653. Conversion of two light industrial buildings to a pair of semi-detached bungalows and a terrace of three dwellings Location: Littlewoods Farm, Grub Street, Happisburgh, Norwich, Norfolk, NR12 0QZ.
   2. **Planning decisions:**
      1. PF/23/0287. Sonny Days, Beach Road, Happisburgh, Norwich, Norfolk, NR12 0PP, Proposal: Single storey side extension
      2. PF/23/0165 Full Planning Permission Site: Lantern Barn, Grub Street, Happisburgh, Norwich, Norfolk, NR12 0QZ, Proposal: Construction of block walls to enclose external openings of agricultural barn. Approved
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
   1. **Date of next meeting – The next meeting will take place on Monday 15th May 2023 in the Wenn Evans Centre. This meeting will be the ANNUAL MEETING OF THE PARISH COUNCIL. It will follow the ANNUAL PARISH MEETING and the Pavilion and Playing Field meeting.**