HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 13th June 2022 for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 9th May 2022** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report.
   2. Further Councillor reports
   3. Cllr Howson. Update on the T&T bell
6. **Correspondence**
   1. Planning Places update concerning personnel
   2. Highways Engineer concerning rural verge cutting
   3. Residents of the Manor concerning Beach Road cutting
   4. NNCT. Thank you letter for donation
   5. Planning Places. Recommendation regarding high level car park sketch

1. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
2. **Agenda items**
   1. To consider if the Parish Council wishes to use Permitted Development Rights to extend the car park for 28 days during the summer holidays. Potentially 3rd to 31st August 2022
   2. To review Car Park income for the year
   3. To consider a large-scale recommendation to many villages from NCC regarding PV charging points being added to locations throughout Norfolk
   4. To consider updating the Clerk’s salary as per correspondence
   5. To consider the wording for a previously approved letter to NNDC explaining that the Parish Council would like to see monies from grants channeled towards sea defences rather than measures to help the village manage change
   6. To confirm receipt of lease documentation for the DHC area of land from NNDC
3. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

**VAT DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022 | 943 | Clerk salary, expenses | 544.20 |  |
|  | 944 | HMRC Tax | 44.00 |  |
|  | 945 | Norfolk Pension Fund (part paid by Clerk) | 159.95 |  |
|  | 946 | Robert Payne – payment for T&T bell | 266.20 |  |

**CP account**

**VAT DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 498 | Roy Cornell June | 1046.40 |  |
|  | 499 | Bryony Nierop-Reading. | 87.00 |  |
|  | 450 | Happisburgh PC – precept equivalent | 4,469.00 |  |
|  | 451 | Zurich Municipal additional insurance for increasing value of rebuilds and T&T bell | 203.40 |  |
|  | 452 | SIM Home Improvements. Car Park and village works | 1,075.00 |  |
|  | DD | NNDC Car Park Waste Services | 858.00 |  |
|  | 453 | A and J Electrical Services | 227.00 |  |
|  | 464 | Flowbird Smart City | 172.27 | 28.71 |
| 20.06.22 | DD | British Gas | 35.31 | 1.68 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/22/1115. Hill Farm, Whimpwell Street.Erection of agricultural building to store plant and machinery
      2. PF/22/1154.Sandaire, Short Lane. Erection of two-storey side extension. Parish Council response: objection on the basis that it will not sit well with the other properties in the locality
      3. PF/22/1319. Hall Farm, Grub Street. Construction of new road for irrigation pump access.
   2. **Planning decisions:**
      1. PF/22/0670. Laurel Lodge, School Common Road. Single storey extension to dwelling and single storey extension linking dwelling and converted outbuildings. Supported by email due to timescales. **Approved**
      2. RV/22/0821. Car park, Beach Road. Variation of condition 2 (approved plans) of planning permission PF/11/0169 (Change of use of land from agricultural/amenity land to public car park/amenity land and construction of beach access ramp) to retain dropped kerb. **Permitted**
      3. LA and PF /22/0498.1 Lighthouse Cottages, Lighthouse Lane. Works to replace 6 x windows. **Approved**
      4. PF/22/1059. Manor Farm House, Coronation Road. Change of use from agricultural land to garden land to serve Manor Farm House (Retrospective); Erection of a timber framed cart Lodge.
2. **Items for the Church News – deadline 12th.** 
   1. Item from May meeting for July news
3. **Any further items at the Chairman’s discretion**
   1. **Date of next meeting – The next meeting will take place on Monday 18th July 2022 at 7.30pm in the Wenn Evans Centre.**