HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend THE ANNUAL MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 9th May 2022, following the ANNUAL PARISH MEETING at 7pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To Elect a Chairman and Vice Chairman**
4. **To nominate members of committees**
5. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
6. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 11TH April 2022** and to consider matters arising from those minutes
   1. Toilet block. On lease from NNDC
7. **Councillor Reports (as presented)**
   1. Chairman’s report. Information regarding the new exhibition for the Wenn Evans Centre
   2. Further Councillor reports
   3. Cllr Howson. Update on the T&T bell
8. **Correspondence**
   1. Zurich. Premium increase following 20% increase in buildings insurance and the T&T bell at £40K
   2. Parishioner. Complaint regarding teenagers using the Wenn Evans play equipment
   3. Parishioner. Concern that the hedges should be cut as soon as possible
   4. Vattenfall. Notice of Community Benefit Fund meeting – 12th May 6pm to 8pm
   5. Cllr Ritchie. Concern regarding removal of benches and fencing by contractors
   6. Tourist. Request for refund following ‘excessive charges’
9. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
10. **Agenda items**
    1. To discuss, consider and agree amended Standing Orders
    2. To confirm that All Councillors have reviewed the Code of Conduct
    3. To confirm that All Councillors have reviewed the Financial Regulations
    4. To consider renewing the Council’s [General Power of Competence](https://www.local.gov.uk/sites/default/files/documents/general-power-competence--0ac.pdf)
    5. To consider, approve and sign the Annual Governance Statement for the annual audit
    6. To consider, approve and sign the Council’s accounting statement for the financial year 21/22
    7. To review the Council’s fixed assets
    8. To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council
    9. To confirm Mr Anthony May as the Parish Council’s representative on the Charles Summer Trust
11. **Financial Matters. To check finance report** 
    1. **To confirm receipts as follows:**
       1. Car Park receipts as periodically reported
       2. NNDC. Precept. £2234.50
    2. **To agree payments and sign cheques as follows:**

**PC account**

**VAT DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022 |  | Clerk salary, expenses | 528.07 |  |
|  |  | HMRC Tax | 43.80 |  |
|  |  | Norfolk Pension Fund (part paid by Clerk) | 159.95 |  |
| 27.04.22 |  | Ernest Doe and Sons Ltd | 1361.45 | 226.91 |

**CP account**

**VAT DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Roy Cornell May | 1081.28 |  |
|  |  | Bryony Nierop-Reading. | 87.00 |  |
| 14.04.22 |  | Flowbird Smart City UK Ltd | 95.66 | 15.94 |
| 19.03.22 |  | Wayside Supplies | 93.42 | 15.57 |
|  |  | SIM Home Improvements | TBC |  |
|  |  | Happisburgh Badminton Club – donation | 100.00 |  |
|  |  | North Norfolk Community Transport | 150.00 |  |
| 03.05.2022 |  | Planning Places | 3450.00 | 575.00 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/22/1059. Manor Farm House, Coronation Road. Change of use from agricultural land to garden land to serve Manor Farm House (Retrospective); Erection of a timber framed cart Lodge.
   2. **Planning decisions**
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
   1. **Date of next meeting – The next meeting will take place on Monday 13th June 2022 at 7.30pm in the Wenn Evans Centre.**