HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 14th March 2022 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 14th February 2022** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report and confirmation of details of Carol Palfrey’s roles with the Wenn Evans and the Charles Summer Trust for circulation
   2. Further Councillor reports
6. **Correspondence**
   1. Cty Cllr Shires. Lantern’s Lane no HGV update
   2. NNDC. Business Rates information for the financial year ahead
   3. NNDC. Commercial waste fees
   4. Clerk. Happisburgh Exhibition images for displaying
   5. NNDC. Town and Parish Council engagement Forum. 28th March. 2pm.
   6. Chairman. Fencing in North Walsham Road
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To receive donation requests
      1. Happisburgh Badminton Club
      2. NNDC Community Transport
   2. To review / confirm the financial risk assessment
   3. To confirm the Council’s asset register for 2022
   4. To review the GDPR action plan for the Council
   5. To consider giving permission for Start-rite shoes to use the playspace for filming
   6. To review the Council’s privacy notice
   7. To consider insurance on the T&T bell – public liability covered, but a value is needed for replacement if the PC is to insure the bell itself
   8. To consider giving the Clerk delegated authority to approve playspace works as necessary
   9. To consider a date for the July meeting – Monday 18th July and to confirm all meeting dates for the year
   10. To discuss plans for the Platinum Jubilee
   11. To confirm the valuations for the insurance for the year, and to confirm the provider
   12. To consider the CPRE information and confirm it for the year ahead
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
      2. Time and Tide Bell receipt £13,500
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| March 2022 | 934 | Clerk salary, expenses | 527.77 |  |
|  | 935 | HMRC Tax | 42.20 |  |
|  | 936 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
| 31/01/2021 | 937 | NALC subscription | 214.44 |  |
|  | 938 | Robert Payne – refund for T&T bell planning application | 195.00 |  |
|  | 939 | Zurich Insurance | 3076.00 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 470 | Roy Cornell March | 1081.28 |  |
|  | 478 | Bryony Nierop-Reading. | 87.00 |  |
|  | 479 | SIM Home Improvements | TBC |  |
|  | 480 | Flowbird Smart City UK Ltd | 428.33 | 71.39 |
| 25.02.22 | 481 | NGF – works to playspace | 634.01 | 105.67 |
|  | 482 | Rosemary Munday. Playground items | 20.40 |  |
| 04.03.2022 | DD | British Gas | 45.27 | 2.15 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/22/0467. Rivendell, Whimpwell Street. Formation of new access
   2. **Planning decisions**
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
   1. **Date of next meeting – The next meeting will take place on Monday 11th April 2022 at 7.30pm in the Wenn Evans Centre**