HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 13th December 2021 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 8th November 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Further Councillor reports
6. **Correspondence**
   1. NCC Highways. Information regarding restricted byway
   2. Flowbird. Security breach on P&D machine in the area
   3. NNDC. Information regarding the ramp
   4. Caravan park. Response to request to clear pallets. All now removed
   5. Vattenfall. Community Fund
   6. LaRonde Wright. Information regarding the track application
   7. Parishioners. Reports on damage to car park fence
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To consider the ice cream van contract for 2022
   2. To consider the budget and precept for 2022/2023
   3. To consider renominating members of the Happisburgh Lighthouse Trust. Those due for renomination are:

Glenn Berry

Cedric Cox

Clive Stockton (Vice Chair)

Patrick Tubby (Chairman)

Jim Whiteside

1. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| September 21 | 924 | Clerk salary, expenses |  |  |
|  | 925 | HMRC Tax | 42.20 |  |
|  | 926 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
| 16.11.21 | DD | URM | 3.60 | 0.60 |
|  | 927 | SLCC membership | 57.00 |  |
|  | 928 | Transfer to savings acc | 40,000 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 456 | Roy Cornell November | 1081.28 |  |
|  | 457 | Bryony Nierop-Reading. | 87.00 |  |
|  | 458 | SIM Home Improvements | 555.00 |  |
| 21.10.21 | 459 | Flowbird Smart City UK Ltd 2 x invoices | 408.26 | 68.04 |
|  |  | British Gas | 35.10 | 1.67 |
|  | 460 | Martin Andrews Consulting Ltd. Flood risk assessment | 1848.90 | 308.15 |
|  | DD | British Gas | 40.33 | 1.92 |
|  | 461 | LaRonde Wright. Chq number 454 cancelled as consultation cancelled. This cheque replaces chq420 | 1460.40 | 243.40 |
|  | 462 | Wayside Supplies | 77.46 | 12.91 |
|  |  |  |  |  |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/2875. Manor Caravan Park. Construction of single storey building adjoining existing office building for use as an on site shop
      2. PF/21/3035. Dresco House, The Common. Demolition of dwelling and garage; erection of two storey dwelling & detached garage (amendments to design of scheme previously approved under ref PF/20/2383)
   2. **Planning decisions**
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 10th January 2022 at 7.30pm in the Wenn Evans Centre or February 14th February 2022 at 7.30pm in the Wenn Evans Centre (decision pending)**