HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 8th November 2021 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

**Prior to the Parish Council meeting, and starting at 4pm in the Wenn Evans Centre, plans and suggestions and thoughts for the rolled back / relocated car park will be on view for all parishioners to see, by way of further car park consultation**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 11th October 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Further Councillor reports
6. **Correspondence**
   1. PHS group. Duty of Care certificate received for the Car Park toilet block
   2. Parishioner. Dropped kerb at car park
   3. NNDC. Precept request and details of tax base
   4. NNDC Planning. Information regarding the old caravan park site
   5. ICO. Confirmation of re-registration
   6. Parishioner. Required replacement of dog stickers on telegraph poles
   7. Request for donation (could wait until March) – North Norfolk Community Transport
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To consider a data security policy
   2. To consider purchasing a village beacon (£499) for the Queen’s Jubilee and future other events
   3. To consider a quotation from Flowbird for an ethernet modem for the P&D machine. £579 per machine plus carriage (£15) and call out charge and labour. Flowbird have offered to exchange the 4G modem and antenna for the LAN Modem for no cost but simply to charge the call out fee and the labour (£300 + VAT)
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| September 21 | 919 | Clerk salary, expenses | 550.13 |  |
|  | 920 | HMRC Tax | 42.20 |  |
|  | 921 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
|  | 922 | Broadland Computers | 40.00 | 6.66 |
|  | 923 | Information Commissioner | 40.00 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| November 2021 | 449 | Roy Cornell November | 1081.28 |  |
|  | 450 | Bryony Nierop-Reading. To October meeting | 87.00 |  |
|  | 451 | SIM Home Improvements | 965.00 |  |
| 14.10.21 | 452 | Flowbird Smart City UK Ltd | 275.26 |  |
| 5.10.21 | DD | British Gas | 41.42 | 1.97 |
| 28.09.21 | 453 | Wayside Supplies | 13.30 | 2.22 |
| 2.11.2021 | 454 | La Ronde Wright. Previous cheques cancelled and re-written plus new works for consultation | 3722.4 | 1026.4 |

1. **Planning** 
   1. **Planning applications:**
      1. None
   2. **Planning decisions**
      1. None
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 13th December 2021 at 7.30pm in the Wenn Evans Centre.**