HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 11th October 2021 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 13th August 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Further Councillor reports
6. **Correspondence**
   1. Chairman. Parkeon machine update
   2. Clerk. Change of financial year for Pavilion and Playing field charity for finances to tie-in with Parish Council financial year
   3. Caravan park. Dog bin
   4. Parishioner. Parking for the school
   5. AIBMS Data Security Compliance
   6. Norfolk ALC. Parish and Town Council Plaques to commemorate the work of communities during the pandemic
   7. NCC Highways. Information regarding mirror
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. To receive information from the Time and Tide Bell team
   4. Reconvene the meeting
8. **Agenda items**
   1. To consider information from the clerk regarding AIB Data Security Compliance
   2. To consider applying for a plaque from NALC for extraordinary acts of community during the pandemic
   3. To consider format of consultation on Monday 8th November. Wenn Evans Centre booked 4pm onwards
   4. To discuss cleaning rates for winter for the toilet block at the car park
   5. To receive information regarding drone footage on VF surveys
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
      2. Cllr G Siely. £10 received for allotment rent, offset against £9 for new item for allotments. £1 received into bank
      3. Happisburgh Manor. £75 payment of Beach Road hedge cut
      4. EON. Solar panels. £328.65
      5. NNDC. Precept 2nd instalment. £2224
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| September 21 | 914 | Clerk salary, expenses and mirror | 544.77+69.92 |  |
|  | 915 | HMRC Tax | 42.20 |  |
|  | 916 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
|  | 917 | NNDC. Election expenses | 1668.07 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 442 | Roy Cornell October | 1081.28 |  |
|  | 443 | Bryony Nierop-Reading. To October meeting | 87.00 |  |
|  | 444 | SIM Home Improvements | 1045.00 |  |
| 17.09.21 | 445 | Flowbird Smart City UK Ltd | 497.35 | 82.89 |
| October 2021 | 446 | Janet Thompson (Happisburgh Knitters and Stitchers) | 250.00 |  |
| 24.9.21 | 447 | Community Heartbeat Trust pads for defib | 52.80 | 8.80 |
| 03.09.21 | 448 | Wayside supplies | 177.48 | 29.59 |

1. **Planning** 
   1. **Planning applications:**
      1. None
   2. **Planning decisions**
      1. None
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 8th November 2021 at 7.30pm in the Wenn Evans Centre.**