HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 12th July 2021 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 14th June 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Further Councillor reports
6. **Correspondence**
   1. Clerk. SAM2 update for Beach Road. NCC Highways confirmation of location, brackets on order
   2. Clerk. British Gas contract renewed – 2 year contract with a 10% discount for applying online and a 7% discount for paying by direct debit. Approx. annual cost £450
   3. Clerk. NNDC regarding business rates for ice cream van on car park
   4. Eric Seward. Response to PC letter
   5. Chairman. Update on overgrown verge / hedge on Beach Road
   6. LaRonde Wright. Confirmation of actions as follows:
      1. Progress on Temporary track application
      2. Progress on options consultation for car park. Consultation responses required by 15th November from members of the public with suggestions for car park locations sent to LaRonde Wright for independent assessment
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**

None

1. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| July 21 | 898 | Clerk salary, expenses | 518.92 |  |
|  | 899 | HMRC Tax | 48.20 |  |
|  | 890 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
|  | 898 | Clerk. Green plastic fencing for car park | 59.97 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| July 21 | DD | AIB Merchant Services | TBC |  |
|  | 416 | Roy Cornell July | 1081.28 |  |
|  | 417 | Bryony Nierop-Reading. To July meeting | 87.00 |  |
|  | DD | Wave Water | TBC |  |
|  | 418 | NGF Play | 1622.97 | 270.50 |
|  | 419 | TMA Bark | 1446.00 | 241 |
|  | 420 | LaRonde Wright. Planning appraisal work | 487.20 | 81.20 |
|  | 421 | Flowbird Smartcity contactless | 247.03 | 41.17 |
|  | 422 | Wayside Supplies | 50.36 | 8.39 |
|  | 423 | SIM Home Improvements | TBC |  |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/1381. Willow Cottage, Lower Street. Erection of 2-storey side extension, and single-storey rear extension to provide attached annexe. No objection response sent due to timescales
   2. **Planning decisions**
      1. None
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 13TH SEPTEMBER at 7.30pm in the Wenn Evans Centre.**

**PLEASE NOTE THAT THERE WILL BE NO AUGUST MEETING**