HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **in the WENN EVANS CENTRE on** Monday 14th June 2021 at 7.30pm for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest.
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 24th May 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Further Councillor reports
6. **Correspondence**
   1. BBC. Details of filming in July on beach / playspace
   2. Anglian Water. Details following a meeting to discuss The Common area joining the mains sewer
   3. Norwich Western Link. Project update
   4. Clerk. Damage to car park fence
   5. Rosemary Munday / Chairman. Playspace update
   6. LaRonde Wright. Timescales for planning application for new track
   7. NNDC. Initial consultation on North Walsham West
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To consider a date to finalise the Covid-measures for the cleaning of the toilet block and to alter the cleaning contract accordingly
   2. To consider details of a gate closing trial at the Beach Road Car Park
   3. To consider purchasing brackets and a pole for the SAM2 to be used on Beach Road, and to apply to NCC for an additional SAM2 location
   4. To consider purchasing green safety barrier mesh for the temporary car park extension
   5. To consider financing additional rural, pathway or urban verge cutting in the village to supplement the work undertaken by Norfolk County Council Highways
   6. To discuss yellow lines within the village following an update on information from the County Councillor
   7. To agree £1,352 for playground repairs, and £1446 for additional bark for the playground
   8. To confirm further details for the upcoming Happisburgh Elections for one Councillor following a recent resignation:
      1. Poll cards
      2. Dates
      3. Notices
      4. Costs
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| June 21 | 895 | Clerk salary, expenses | 516.12 |  |
|  | 896 | HMRC Tax | 44.60 |  |
|  | 897 | Norfolk Pension Fund (part paid by Clerk) | 154.52 |  |
|  | 898 | Ernest Doe and Sons Ltd | 303.07 | 50.51 |
|  | DD | URM | 10.80 | 1.80 |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| June 21 | DD | AIB Merchant Services | TBC |  |
|  | 413 | Roy Cornell June | 1046.40 |  |
|  | DD | NNDC waste | 838.40 |  |
|  | 414 | Wayside Supplies inv 2698 | 40.30 | 6.72 |
|  | 415 | Bryony Nierop-Reading. Gate closing May meeting to June meeting | 65.25 |  |
|  | DD | Wave Water | 94.47 |  |
|  | DD | PHS group. Sanitation services to July 2022 | 100.62 | 16.77 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/1389. 2 Coronation Close. Proposed single storey rear and side extension
   2. **Planning decisions**
      1. None
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday July 12th at 7.30pm in the Wenn Evans Centre.**

**PLEASE NOTE THAT THERE WILL BE NO AUGUST MEETING**