HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **ON ZOOM on Monday 12th April 2021 at 7.30pm** for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

***Topic: Happisburgh Parish Council meeting***

***Join Zoom Meeting***

***https://us02web.zoom.us/j/6049531728***

***Meeting ID: 604 953 1728***

***0203 481 5237***

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 8th March 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Clerk: Happisburgh Common Mains Sewerage project
   3. Further Councillor reports
6. **Correspondence**
   1. ENQ900181058. ‘Child. Slow’ sign outside school missing. NCC update
   2. Vattenfall. Update
   3. NNDC. Business Rates. £4921.40. Charged at 100% rate relief so £0 payable
   4. Lighthouse Committee. Lighthouse update
   5. NNDC. Update on pre-planning advice / planning application
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To consider a donation to the School (postponed from the March meeting) for £500 towards developing a sensory garden and wildlife area including the purchase of outdoor instruments, seating, water feature, sensory panels and a selection of plants and seeds.
   2. To review the Ice Cream Van concession and discuss general action taken during the month and to agree the location of the van as per a request from the concession holder
   3. To consider next steps regarding the Planning Application for the car park rollback / track and correspondence with Architects
   4. To discuss and agree considerations for the rental of the car park extension:
      1. Dates. 10th July for 8 weeks
      2. Fencing. Posts / rope
      3. To consider erecting a small ditch or bank
      4. To confirm payment of £800 to cover agricultural land loss
      5. To consider options for communication to the residents of Beach Road
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
      2. NNDC. Textile Bank. £11
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 12.4.21 | 887 | Clerk salary, expenses | 514.81 |  |
| 12.4.21 | 888 | HMRC Tax | 64.80 |  |
| 12.4.21 | 889 | Norfolk Pension Fund (part paid by Clerk) | 151.46 |  |
| 12.4.21 | 890 | Norfolk Association of Local Councils Annual Subscription | 209.22 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| April 2021 | DD | AIB Merchant Services | 45.42 |  |
| April 2021 | 391 | Roy Cornell April | 1046.40 |  |
| April 2021 | 392 |  |  |  |
| April 2021 | 393 | Wayside Supplies. Supplies for toilet block at car park (2641) | 47.97 | 8.00 |
| April 2021 | 394 | Flowbird Smart City. Pay and display machine | 38.71 | 6.45 |
| April 2021 | 395 | Friends of Happisburgh Lighthouse | 100.00 |  |
| April 2021 | 396 |  |  |  |
| April 2021 | 397 | HB PCC. Newsletter | 150.00 |  |
| April 2021 | 398 | Norfolk CAB | 300.00 |  |
| April 2021 | 399 | Norfolk Age UK | 50.00 |  |
| April 2021 | 400 | EAAA | 200.00 |  |
| April 2021 | 401 | NNCT | 50.00 |  |
| April 2021 | 402 | St Mary’s Churchyard | 50.00 |  |
| April 2021 | 403 | Stalham and Smallburgh 1st responders | 500.00 |  |
| April 2021 | 404 | Happisburgh Badminton | 200.00 |  |
| April 2021 | 405 | Dino-Rod | 162.00 | 27.00 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/0739. Silver Sand, Bush Drive. Demolition of existing dwelling and erection of replacement single storey dwelling. To be decided at meeting
      2. RV/21/0435. Unit 1A, Littlewood Farm, Grub Street. Removal of condition 1 restricting use of former agricultural buildings to purposes falling within Class B1 only) of planning permission PF/97/1250 to allow unrestricted use
      3. PF/21/0650. Wayside Stores. Change of use from mixed shop to single dwelling
   2. **Planning decisions**
      1. None
2. **Items for the Church News – deadline 12th.** 
   1. Textile Bank – please use
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 10th May 2021 at 1930 hrs. Location to be confirmed by Central Government (Coronovirus legislation)**