HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **ON ZOOM on Monday 8th March 2021 at 7.30pm** for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

***Topic: Happisburgh Parish Council meeting***

***Join Zoom Meeting***

***https://us02web.zoom.us/j/6049531728***

***Meeting ID: 604 953 1728***

***0203 481 5237***

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 8th February 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report including plans to improve the appearance of the car park
   2. Clerk: Happisburgh Common Mains Sewerage project
   3. Cllr Siely. Drainage round the village
   4. Further Councillor reports
6. **Correspondence**
   1. Clerk. Local Lead Flood Authority. Response to drainage study on car park rollback
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation including consultation on car park rollback
   3. Reconvene the meeting
8. **Agenda items**
   1. To confirm the resignation of all Councillors as Trustees of the Recreation Ground and Playing Field and confirmation that the Sole Managing Trustee of the Charity should be ‘Happisburgh Parish Council’ as a single entity
   2. To consider an application for an ice cream van on the Beach Road car park
   3. To confirm the Recreation Ground and Playing Field Terms of Reference
   4. To consider creating a larger car park for the Easter holidays to alleviate pressure on Beach Road, by renting a piece of land for the duration
   5. To consider an increased insurance premium of £504 for the reviewed insurance values on the Wenn Evans Centre and the Pavilion
   6. To consider donations from the car park account for the 6 month period. Requests from:
      1. CAB
      2. Happisburgh Badminton Club
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 8.3.21 | DD | URM | 9.00 | 1.50 |
| 8.3.21 | 882 | Clerk salary, expenses | 534.80 |  |
| 8.3.21 | 883 | HMRC Tax | 47.80 |  |
| 8.3.21 | 884 | LGPS (part paid by Clerk) | 151.46 |  |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 8.3.21 | 385 | LLFA (NCC) Drainage study on roll back car park | 87.00 | 14.00 |
| 8.3.21 | 386 | Roy Cornell March | 1081.28 |  |
| 8.3.21 | 387 | Charlotte Stannard. Charity presentation Feb meeting | 80.00 |  |
| 8.3.21 | 388 | Wayside Supplies. Supplies for toilet block at car park | 68.09 | 11.35 |
| 8.3.21 | 389 | Flowbird Smart City. Pay and display machine | 59.88 | 9.98 |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/0025. Highfields, Whimpwell Street. Single storey extensions to garage to facilitate conversion to annexe and two storey extension to east elevation of dwelling.
      2. PF/21/0144. Leisure Hour, Bush Drive. Replacement single storey detached dwelling following demolition of existing dwelling. Supported via email due to timescales
      3. RV/20/2351. 4, St Mary’s View. Variation of condition 1 (approved plans) of reserved matters approval PM/16/0428 to allow provision of sun lounges to rear of plots 8 & 9 and introduction of french doors to rear of plot 8.
      4. PF/21/0481.36, Lighthouse Close. Single Storey extension to side and rear following demolition of car port
   2. **Planning decisions**
      1. PF/20/1381. Happisburgh Manor. 5 x bio-secure units supporting the existing clinical services at Happisburgh Manor. Application withdrawn
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 12th April 2021 at 1930 hrs on ZOOM**