HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **ON ZOOM on Monday 8th February 2021 at 7.30pm** for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

***Topic: Happisburgh Parish Council meeting***

***Join Zoom Meeting***

***https://us02web.zoom.us/j/6049531728***

***Meeting ID: 604 953 1728***

***0203 481 5237***

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 11 January 2021** and to consider matters arising from those minutes
5. **Councillor Reports (as presented)**
   1. Chairman’s report including plans to improve the appearance of the car park
   2. Cllrs Love and C Siely. Drains within the village
   3. Shaun Martin: SAM2 report
   4. Cllr Ritchie: estimate of pavilion and bowls building rebuild cost for insurance
   5. The Chairman: estimate of Wenn Evans replacement cost for insurance
   6. Further Councillor reports
6. **Correspondence**
   1. NNDC Planning. Update on Car Park rollback (if any)
   2. Parishioner. Summer celebration
   3. NNDC. Update on ramp
   4. NNDC. Report sent regarding insurance and service compliance certificates to NNDC
   5. NALC. S137 limit - £8.41 per elector
   6. NNDC. Postal voting press release
   7. NALC. Communication regarding legislation for May meetings (Annual Meetings of the PC)
   8. Parishioner. Various areas of flooding on Grub Street
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
8. **Agenda items**
   1. To receive a brief presentation from Charlotte Stannard regarding Charity requirements for the Recreation Ground and Playing Field
   2. To receive a brief presentation from Sue Falch-Lovesay of Vattenfall, and for questions / comments to be made as considered
   3. To consider contacting Anglian Water to request Happisburgh Common properties being added to mains drainage
   4. To confirm a pensions policy
9. **Financial Matters. To check finance report** 
   1. **To confirm receipts as follows:**
      1. Car Park receipts as periodically reported
      2. £35 allotment tenants
      3. £50 season ticket (AM)
   2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1.2.21 | DD | URM | 5.58 | 0.93 |
| 8.2.21 | 878 | Clerk salary, expenses | 594.46 |  |
| 8.2.21 | 879 | HMRC Tax | 47.80 |  |
| 8.2.21 | 880 | LGPS (part paid by Clerk) | 151.46 |  |
| 8.2.21 | 881 | NALC training | 54.00 | 9.00 |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 19.1.21 | 382 | NGF Zip wire work | 524.28 | 87.38 |
|  | 383 | Roy Cornell. Cleaning | 976.64 |  |
| 8.2.21 | 384 | Flowbird Smart City UK Ltd. P&D machine December transactions + February airtime | 101.71 | 16.95 |
| 8.2.21 | DD | AIBMS | 25.41 |  |
| 8.1.21 | DD | AIBMS | 45.42 |  |

1. **Planning** 
   1. **Planning applications:**
      1. PF/21/0025. Highfields, Whimpwell Street. Single storey extensions to garage to facilitate conversion to annexe and two storey extension to east elevation of dwelling.
   2. **Planning decisions**
      1. PF/20/1381. Happisburgh Manor. 5 x bio-secure units supporting the existing clinical services at Happisburgh Manor. Application withdrawn
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 8th March 2021 at 1930 hrs on ZOOM**