HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **ON ZOOM on Monday 14th December 2020 at 7.30pm** for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

***Topic: Happisburgh Parish Council meeting***

***Join Zoom Meeting***

***https://us02web.zoom.us/j/6049531728***

***Meeting ID: 604 953 1728***

***0203 481 5237***

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Monday 9th November 2020.**
5. **To agree the minutes of the Extraordinary meeting of Happisburgh Parish Council on Tuesday 24th November 2020**
6. **Councillor Reports (as presented)**
   1. Chairman’s report
   2. Any further Clerk or Councillor reports
7. **Correspondence**
   1. Parishioner. Request to move bench backwards away from the cliff edge
8. **Adjourn the meeting for public session / comments on planning applications and any other matters**
   1. District and County Councillor reports
   2. Public participation
   3. Reconvene the meeting
9. **Agenda items**
   1. To consider fidelity insurance for the financial year 2021.22. It is required (LGA 1972) that local councils take such ‘security’ as it considers adequate against loss by reason of the acts of any employee who handles money or property. A Council may decide that no insurance is sufficient to cover this but it must justify the decision.
   2. consider the budget and precept figure for 2021.22
   3. To discuss information concerning the Recreation Ground and Playingfield Trust Charity
   4. To discuss holding an in-depth review of insurances
   5. To consider registration with the ICO on the basis that the Council uses CCTV
   6. **Car Park:**
      1. To update the Council and parishioners on any car park roll back updates
10. **Financial Matters. To check finance report** 
    1. **To confirm receipts as follows:**
       1. Car Park receipts as periodically reported
       2. £75 – season tickets (Fairmaiden Shellfish)
       3. £264.86. NCC. Recycling credits
    2. **To agree payments and sign cheques as follows:**

**PC account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 14.12.20 | DD | Nest (to 11.11) | 31.88 |  |
|  | 865 | Clerk salary, expenses | 549.03 |  |
|  | 866 | HMRC Tax | 47.80 |  |
|  | 867 | LGPS (12.11 to 4.12) | 100.97 |  |
|  | DD | URM | 6.48 | 1.08 |
|  | DD | NNDC Dog bins | 1121.40 | 186.9 |
|  | 868 | Norfolk ALC – training Cllr Balls | 72.00 | 12.00 |
|  | 869 | Norfolk Roofing Company | 7,200.00 | TBC |
|  | 870 | PKF Littlejohn LLP | 360.00 | 60.00 |
|  | 871 | ICO registration TBC | 40.00 | 0.00 |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 375 | Wayside Supplies | 209.09 | 34.85 |
|  | 376 | Roy Cornell. Cleaning | 1081.28 |  |
|  | DD | AIBMS | 169.01 |  |
|  | DD | AIBMS | 85.54 |  |
|  | 377 | Precept equivalent (2nd portion) | 2206.00 |  |
|  | 378 | Second Site Sanitiser for playspace. Reimburse Jo Beardshaw as payment made by BACS | 234.00 | 39.00 |
|  | DD | British Gas Oct | 31.68 | 1.50 |
|  | 379 | Flowbird Smart City UK Ltd. P&D machine transactions July to October inclusive | 1458.33 | 243.05 |
|  | DD | British Gas November | 34.80 | 1.65 |

1. **Planning applications:** 
   1. None
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 13th January at 1930 hrs on ZOOM**