HAPPISBURGH PARISH COUNCIL

Dear Member

You are hereby summoned to attend a MEETING OF HAPPISBURGH PARISH COUNCIL **ON ZOOM on Monday 9th November 2020 at 7.30pm** for the purpose of transacting the following business:

# Jo Beardshaw

**Parish Clerk**

***Topic: Happisburgh Parish Council meeting***

***Join Zoom Meeting***

***https://us02web.zoom.us/j/6049531728***

***Meeting ID: 604 953 1728***

 ***0203 481 5237***

**AGENDA**

1. **To Welcome those present**
2. **To consider apologies for absence**
3. **To receive Declarations of Interest on agenda items.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
4. **To agree the minutes of the meeting of Happisburgh Parish Council held on Tuesday 12th October 2020.**
5. **Councillor Reports (as presented)**
	1. Chairman’s report
	2. Any further Clerk or Councillor reports
6. **Correspondence**
	1. County Cllr Seward. NCC proposing to cut verge cutting to two occasions per year due to austerity measures
	2. Parishioner. Happisburgh Manor applications
	3. 2 x parishioners from Lighthouse Close. Car Park Rollback correspondence
	4. Confirmation of Charity Commission annual return for 2018/19. Confirmation of current trustees and additions as per new Councillors
7. **Adjourn the meeting for public session / comments on planning applications and any other matters**
	1. District and County Councillor reports
	2. Public participation (car park consultation item 1.4)
	3. Reconvene the meeting
8. **Agenda items**
	1. To consider a donation to Happisburgh Badminton Group
	2. To consider and discuss safety measures for the Wenn Evans Centre, the Playground and the toilet block during C-19 Lockdown2
	3. To consider any measures that the Council wishes to take concerning Free School Meals over the Christmas Holidays
	4. **Car Park:**
		1. To consider the Project Plan for the car park roll back
		2. To update the Council and parishioners on any car park roll back updates
		3. To adjourn the meeting for public consultation on the car park rollback
		4. To re-convene the meeting
9. **Financial Matters. To check finance report**
	1. **To confirm receipts as follows.**
	2. **To agree payments and sign cheques as follows:**

**PC account**

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| --- | --- | --- | --- | --- |
| 9.11.20 | DD | Nest | 95.65 |  |
|  | 863 | Clerk salary, expenses  | 516.36 |  |
|  | 864 | HMRC Tax  | 47.80 |  |
|  | DD | URM | 18.00 | 3.00 |

**CP account**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 372 | Wayside Supplies  | 139.44 | 23.25 |
|  | 373 | Roy Cornell. Cleaning | 1046.40 |  |
|  | 374 | SIM Home Improvements. P&D machine (£325) P&D faults (£100). Repairs (£85). Management (£250). Grass cutting (£490) | £1250 |  |

1. **Planning applications: None**
2. **Items for the Church News – deadline 12th.**
3. **Any further items at the Chairman’s discretion**
4. **Date of next meeting – The next meeting will take place on Monday 14th December at 7.30pm on ZOOM**